

Colorado GEAR UP
Gaining Early Awareness and Readiness for Undergraduate Programs

GEAR UP

Colorado GEAR UP is a 7-year federal grant that is funded by the U.S. Department of Education and is managed by the Department of Higher Education on behalf of the Governor's Office. Colorado GEAR UP is a pre-collegiate service program that helps prepare low-income and first generation students to meet high expectations for high school graduation, college admission, and degree completion. Students who successfully fulfill program participation expectations and meet the scholarship criteria may be eligible to apply for the GEAR UP scholarship. For more information about our program, please visit www.coloradogearup.org.

Location

Adams City High School, Commerce City, Colorado

Position: Remedial Coach

The Remedial Coach will oversee two English classes and one math class of high school students who are enrolled in online, self-paced math college readiness course. The Remedial Coach will be responsible for guiding and assisting students through the online courses to completion.

Responsibilities

- Drive course completion by providing direct tutoring and coaching services.
- In the English courses, provide guidance and in-depth critique on student essays, oversee and provide support for online assignments that may include grammar, reading comprehension, writing, and understanding of books and other writings.
- Review course progress regularly and develop interventions as needed.
- Provide reporting as needed.
- Create a classroom environment that provides students with guidance, assistance and structure in effort to help students accomplish course requirements successfully.
- Oversee classroom management and attendance.
- Collaborate with the Colorado GEAR UP Pre-Collegiate Advisors on successes, challenges and outcomes.

Minimum Qualifications

- Tutoring or teaching experience with high school students
- Classroom management experience
- Ability to acquire and conceptualize course content
- Self-starter & self-directed
- Excellent verbal and written communication skills
- Results oriented
- Passionate about the success of students
- Ability to motivate others
- Ability to develop rapport with students
- Ability to work with a diverse population
- Experience with online learning platforms preferred

Work Schedule

- This is a temporary, part time position.
- The English classes are every day from 11:20-1:00. The two English classes rotate on an odd/even schedule. The math class is from 1:00-2:30 on *even days only*. Math class dates are:

August	9, 11, 15, 17, 19, 23, 25, 30
September	1, 6, 8, 12, 14, 16, 20, 22, 26, 28
October	3, 5, 11, 13, 17, 19, 21, 25, 27
November	1, 3, 7, 9, 14, 16, 18, 29
December	1, 5, 7, 9, 13, 15
January	5, 9, 11, 13, 18, 20, 24, 26, 31
February	2, 6, 8, 10, 14, 16, 21, 23, 28
March	2, 6, 8, 14, 16, 20, 22, 24
April	4, 6, 10, 12, 14, 18, 20, 24, 26
May	1, 3, 5, 9, 11, 15, 17, 19, 23

- Position begins 8/8/16 through 5/24/17
- Non paid holidays/breaks: August 26, September 5, 30, October 7, 10, 28, November 11, 21, 22, 23, 24, 25, December 16-30, January 2, 3, February 20, 24, March 9, 10, 27, 28, 29, 30, 31 & April 28.

Compensation

\$25 per hour, no benefits

Background check required.

To Apply: Send your resume to clangan@college-assist.org

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